



MAY 15 2013

Division Memorandum
No. 268, s. 2013

**REVISION OF THE ENHANCED BASIC EDUCATION INFORMATION SYSTEM (EBEIS)
DATA GATHERING FORMS FOR THE END OF SCHOOL YEAR (EOSY) 2012-2013**

To: OIC, Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads
Heads, Pre-school, Elementary and Secondary Schools

1. The School Heads of both public and private schools are hereby informed that the Enhanced Basic Education Information System (EBEIS) is now ready for online encoding.
2. To ensure the accuracy and relevance of our school statistics, the following data elements and definitions were included:

Government Elementary School Profile (GESP) & Secondary School Profile (GSSP)

Table A. Pupil/Student Data

- **Number of Late Enrollees** are pupils/students who entered the school after the cut-off date of July 31.
- **Number of Continuing Pupils/Students** are pupils/students who were enrolled in the Alternative Delivery Mode (ADM) and who have not yet completed the requirements for grade/year level.

Table C1. Existing Number of Instructional Rooms in the School by Status

- **Standard Room** refers to a safe and usable room (whether complete or incomplete classroom construction) and having the standard dimensions as defined in the instructional room.
- **Non-Standard/Makeshift Room** refers to a safe and usable room which is considered temporary structure as a means of easing up classroom shortage and/or temporary shelter during emergencies. This room does not meet the prescribed standard dimension and are made up of bamboo, nipa, cogon, lumber and other light materials.

Table 1. Number of Teachers By Teaching Assignment and by Year Level (for GSSP only)

This indicates the number of nationally funded teachers by gender.

Private School Profile (PSP)

Table A. Pupil Data (for Elem.) and Table B. Student Data (Sec.)

- **Number of Late Enrollees** are pupils/students who entered the school after the cut-off date of July 31.

Table D. Personnel Data

Table E. Academic Classrooms

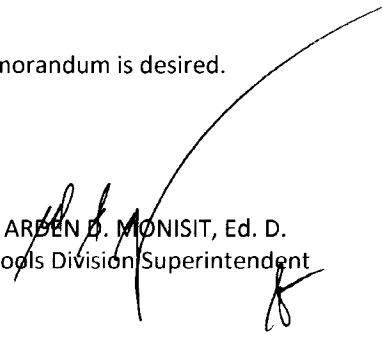
Table F. School Seats

} new cut-off date is March 31, 2013

3. The deadline for submission of the online data will be on **May 24, 2013**. Schools which do not have access to internet facilities are encouraged to come to the Division Office to do the encoding.
4. Heads of private schools may opt to send their representative, particularly an ICT teacher for the orientation-workshop and encoding of the EBEIS on the following dates:

Date	Participants	Venue
May 20, 2013	Schools belonging to the 1st Congressional District	DepEd-Division Office ICT Training Center
May 21, 2013	Schools belonging to the 2nd and 3rd Congressional Districts	DepEd-Division Office ICT Training Center
May 22, 2013	Schools belonging to the 4th and 6th Congressional Districts	DepEd-Division Office ICT Training Center
May 23, 2013	Schools belonging to the 5th Congressional District	DepEd-Division Office ICT Training Center

5. Transportation expenses of participants shall be charged to their respective local school/MOOE funds. Snacks & lunch of the training staff shall be charged to Division funds, subject to availability and the usual accounting and auditing rules and regulations.
6. This Memorandum will serve as Authority to Travel.
7. Immediate dissemination of and strict compliance to this Memorandum is desired.


ARBEN D. MONISIT, Ed. D.
 Schools Division Superintendent

Rereference: DepEd Order No. 24, s. 2013
 Reg'l. Memo No. 268, s. 2013

Incl.: As stated

To be indicated in the Perpetual Index under the following subjects:

CHANGE DATA FORMS SCHOOLS

ADM/LPN/ARA